



# Fond du Lac County

OFFICE OF THE COUNTY HIGHWAY COMMISSION

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1820 S. Hickory Street, P.O. Box 1234

Fond du Lac, WI 54936-1234

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PROPOSAL MANUAL FOR

## HOT MIX ASPHALT MATERIAL 2020

PREPARED BY:

FOND DU LAC COUNTY HIGHWAY COMMISSION

1820 S. Hickory Street

PO BOX 1234

FOND DU LAC, WI 54936-1234

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## ADVERTISEMENT FOR BIDS

### 2020 Hot Mix Asphalt Material

**BID DEADLINE:** February 27, 2020 9:30 a.m., Local Time

Sealed bid proposals for furnishing Hot Mix Asphalt Material will be received by the Fond du Lac County Highway Department, 1820 S. Hickory Street, Fond du Lac, WI 54935 until the bid deadline. Bids will be publicly opened and read aloud at that time at the Fond du Lac County Highway Department located at 1820 S. Hickory Street, Fond du Lac, WI.

The work consists of furnishing approximately 83,000 tons Hot Mix Asphalt. Materials purchased are intended to be used on the following projects funded by Fond du Lac County and/or the **Wisconsin Local Road Improvement Program (LRIP)**:

Project	Tonnage
Main County Highway Garage	5,000
CTH V & FDL Ave Intersection	4,000
CTH N (CTH C - ISH 41)	10,000
CTH F (STH 175 - USH 45)	33,600
CTH V (SCL - Campbellsport Dr.) LRIP-CHI HMA Purchase	17,600
CTH V (National Ave. - USH 151)	8,900
CTH V (USH 45 - CTH VV)	1,900
Estimated Miscellaneous	2,000
Total	83,000

Limits and estimated tonnage of any projects listed may change depending on scope and unit prices received. Projects may be added or deleted pending budget and scheduling. Materials will also be used on miscellaneous projects and maintenance programs throughout the County.

Bidders shall be experienced in this type of work and be listed on the current Wisconsin Department of Transportation Prequalified Contractor list or be prequalified with the Fond du Lac County Highway Department no later than 5 days prior to the bid opening. Prequalification forms are available in the bid documents.

Fond du Lac County encourages bids from bidders with permanent or portable plants set up within economical trucking distance from the planned projects. Bidders may bid on all or a portion of the projects or quantities listed. Total tonnage awarded may be split between suppliers and awards will be based on individual project needs, plant location, availability of plant, and unit bid price. The Fond du Lac County Highway Department reserves the right to reject any or all bids or to waive any irregularities in any bid, and to accept any bid or parts of various bids, which will best serve the interest of Fond du Lac County.

Bidding Documents may be obtained in PDF electronic format free of charge from Ryan Sommer, Fond du Lac County Highway Engineer. You may request the bidding documents by emailing [ryan.sommer@fdlco.wi.gov](mailto:ryan.sommer@fdlco.wi.gov) or they may be obtained for no fee from the Fond du Lac County Highway Department, PO Box 1234, 1820 South Hickory Street, Fond du Lac, WI 54935.

Questions regarding this proposal should be directed to Thomas Janke, Highway Commissioner, at 920-929-3485.

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Published by authority of Fond du Lac County Highway Department

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## INSTRUCTIONS TO BIDDERS

### INTRODUCTION

The Fond du Lac County Highway Department requests bid proposals for furnishing the following estimated quantities as listed for the following projects and maintenance programs. Materials purchased that will be installed by the Fond du Lac County Highway Department will be used on the following projects funded by Fond du Lac County and/or the **Wisconsin Local Road Improvement Program (LRIP) CHI and/or (LRIP) CHI-D asphalt purchase:**

Project	Size 3 (19.0 mm) Tons	Size 4 (12.5 mm) Tons	Total Tons
Main County Highway Garage	500	4,500	5,000
CTH V & FDL Ave Intersection	2,500	1,500	4,000
CTH N (CTH C - ISH 41)	6,250	3,750	10,000
CTH F (STH 175 - USH 45)	21,000	12,600	33,600
CTH V (SCL - Campbellsport Dr.) LRIP-CHI HMA Purchase	11,000	6,600	17,600
CTH V (National Ave. - USH 151)	5,563	3,338	8,900
CTH V (USH 45 - CTH VV)	1,188	713	1,900
Estimated Miscellaneous	1,250	750	2,000
<b>Total</b>	<b>49,250</b>	<b>33,750</b>	<b>83,000</b>

Quantities listed are approximate only and they may be increased or decreased as may be needed to complete projects and maintenance. The list of projects may change, be added to or subtracted from, depending on bid prices, budgets, or other reasons.

### QUALIFICATION OF BIDDERS

Hot Mix Asphalt supplier shall provide plant(s) meeting the requirements of the State of Wisconsin, Department of Transportation, Standard Specifications for Highway and Structure Construction most current Edition and the Special Provisions in this proposal manual.

If not on the current Wisconsin Department of Transportation's Prequalified Contractor's List, in accordance with the requirements of the Wisconsin Statutes and the rules adopted by the Fond du Lac County Highway Department, to demonstrate bidder's qualifications to perform the work, bidder shall submit the Statement of Qualifications of Bidders not less than 5 days prior to the time set for opening bids.

### PREPARATION OF BID

The bid form is included with the bidding documents. A separate bid form shall be copied and filled out for each plant location being bid. All blanks on the bid form shall be completed in ink and the bid form signed in ink. Erasures or alterations shall be initialed in ink by the person signing the bid form. A bid price shall be indicated for each unit price item listed therein. Bidders may bid on all or a portion of the projects or quantities listed. If not bidding on an item, mark the unit price as "N/A". Postal and e-mail addresses and telephone number for communications regarding the bid shall be shown.

## **BASIS OF BID; COMPARISON OF BIDS**

Bidders shall submit a bid on a unit price basis for each item listed in the bid schedule. If awarded a contract, prices bid shall remain in effect throughout the current construction season.

Fond du Lac County trucking costs will be factored into the decision on regarding which plant will be utilized and awarded. Awards will be based on location of individual projects, plant location, availability of plant, and unit bid price. Total tonnage awarded may be split between suppliers and awards may be issued to plants under different ownership.

## **SUBMITTAL OF BID**

A bid shall be submitted no later than the date and time prescribed and at the place indicated in the advertisement and shall be enclosed in a package plainly marked with "BID FOR HOT MIX ASPHALT MATERIALS" and the name and address of bidder, and shall be accompanied by the insurance certificate.

If a bid is sent by mail or other delivery system, the sealed envelope containing the bid shall be enclosed in a separate package plainly marked on the outside with the notation "BID ENCLOSED FOR HOT MIX ASPHALT MATERIALS." A mailed bid shall be addressed to County Highway Commissioner, Fond du Lac County Highway Department, 1820 S. Hickory Street, P.O. Box 1234, Fond du Lac, WI 54936-1234. Facsimile bids will not be accepted.

## **MODIFICATION AND WITHDRAWAL OF BID**

A bid may be modified or withdrawn by an appropriate document duly executed in the same manner that a bid must be executed and delivered to the place where bids are to be submitted prior to the date and time for the opening of bids. Corrections of errors in bids are governed by Section 66.0901(5), Wisconsin Statutes.

## **OPENING OF BIDS**

Bids will be opened at the time and place indicated in the advertisement for bids, unless obviously non-responsive, read aloud publicly. An abstract of the amounts of the bids will be made available to bidders after the opening of bids.

## **EVALUATION OF BIDS AND AWARD OF CONTRACT**

Fond du Lac County Highway Department reserves the right to reject any or all bids, including without limitation, nonconforming, nonresponsive, unbalanced, or conditional bids. Fond du Lac County further reserves the right to reject the bid of any bidder whom it finds, after reasonable inquiry and evaluation, to not be responsible. Fond du Lac County may also reject the bid of any bidder if Fond du Lac County believes that it would not be in the best interest of Fond du Lac County to make an award to that bidder. Fond du Lac County also reserves the right to waive all informalities not involving price, time, or changes in the work and to negotiate contract terms with the successful bidder.

## **BID AND CONTRACT SECURITY**

Bid bonds and performance bonds are not required.

## **INSURANCE REQUIREMENTS**

Certificate of insurance indicating that required levels of insurance coverages are enforced at the time the proposal is submitted should be included as part of this proposal. Requirements are listed in the Special Provisions.

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# HOT MIX ASPHALT MATERIAL BID FORM

Complete a separate form for each plant location

Plant Location \_\_\_\_\_

Plant availability:

\_\_\_\_\_ Entire 2020 construction season

\_\_\_\_\_ Dates to be negotiated between Fond du Lac County and supplier  
for the 2020 construction season

\_\_\_\_\_ Dates as listed here: \_\_\_\_\_

Material	Unit	HMA UNIT PRICE
3 LT 58-28 S, FOB Plant	TON	
4 LT 58-28 S, FOB Plant	TON	
5 LT 58-28 S, FOB Plant	TON	
4 LT 58-34 S, FOB Plant	TON	

In signing this bid, the undersigned also certify that we have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that the above statement is accurate under penalty of perjury.

The undersigned, submitting this bid, hereby agree with all terms, conditions, and specifications required by Fond du Lac County in this request for bid proposal, and declares that the attached bid and pricing are in conformity therewith. The undersigned certify that we have examined the instructions to bidders, bid documents, and specifications.

SUBMITTED on \_\_\_\_\_, 2020.

This bid is submitted by: Company Name: \_\_\_\_\_

By: \_\_\_\_\_

(Signature)

(Title)

Name (typed or printed): \_\_\_\_\_

Bidder's Business Address \_\_\_\_\_

Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

E-mail \_\_\_\_\_

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**STATEMENT OF QUALIFICATIONS**

Bidder's prequalification forms shall be filed with the Fond du Lac County Highway Commissioner no later than **5 days prior** to the opening of bids for which the bidder wishes to qualify.

In accordance with the requirements of the Wisconsin Statutes and the rules adopted by the Fond du Lac County Highway Department, pursuant thereto, for qualification of Bidders to bid upon public work for which bids are advertised in the Fond du Lac Reporter, (I) (we) hereby submit the following information:

Bidder's Name: \_\_\_\_\_  
Address: \_\_\_\_\_

ZIP: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

1. Are you a: Corporation \_\_\_\_\_ Partnership \_\_\_\_\_ Sole Trader \_\_\_\_\_

2. If incorporated, list date and where incorporated: \_\_\_\_\_

3. Years engaged in contracting business under present firm name: \_\_\_\_\_

4. What is the general character of work performed by your firm? \_\_\_\_\_  
\_\_\_\_\_

5. What was the average number of personnel in your organization during the last 12 months?  
Office \_\_\_\_\_ Skilled \_\_\_\_\_ Unskilled \_\_\_\_\_

6. What is your bond limitation? \_\_\_\_\_

7. What bonding company usually furnishes your bond? \_\_\_\_\_

8. Have you ever been denied a bond? No \_\_\_\_\_ Yes \_\_\_\_\_ If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

9. Have you ever defaulted on a contract? No \_\_\_\_\_ Yes \_\_\_\_\_ If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

10. Have you ever failed to complete any work awarded to you? No \_\_\_\_\_ Yes \_\_\_\_\_  
If yes, please explain: \_\_\_\_\_

11. Equipment. Attach a list of equipment which is available to be assigned to the project in the event the contract is awarded to this Bidder.

12. Experience. Attach a list of your experience, including kind of work and approximate cost, during the past five years for projects similar to that covered by the bid.

13. Contracts on hand. Attach a list of present contracts including a schedule as to estimated completion date and gross amount of each contract.

14. Summary balance sheet. Attach a summary balance sheet showing the assets and liabilities of at a date not longer than ninety (90) days before the date of the bid.

15. Attach any additional information that you feel is pertinent.

Dated at \_\_\_\_\_, Wisconsin, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_  
(Print/type name and title)

Countersigned by:  
\_\_\_\_\_  
\_\_\_\_\_  
(Print/type name and title)

STATE OF WISCONSIN, \_\_\_\_\_ COUNTY

\_\_\_\_\_, being first duly sworn on oath, deposes and says: S/He is the individual who signed the attached Statement of Qualifications and attached documents contained, and has been duly authorized by his/her partner(s) to verify the attached Statement of Qualifications.

\_\_\_\_\_ and \_\_\_\_\_  
\_\_\_\_\_ and \_\_\_\_\_

respectively, of \_\_\_\_\_  
(corporation), and have been duly authorized to execute the attached Statement of Qualifications and attached documents contained.

That (s/he has) (they have) read the above and foregoing statement, know the contents thereof and that the same are true to (his/her) (their) own knowledge.

\_\_\_\_\_  
\_\_\_\_\_

Subscribed and sworn to before me this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public  
My Commission Expires: \_\_\_\_\_

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## **SPECIAL PROVISIONS**

### **1. General**

Perform the work under this contract for the furnishing of Hot Mix Asphalt Material in Fond du Lac County, Wisconsin. Execute the work as specified in the State of Wisconsin, Department of Transportation, Standard Specifications for Highway and Structure Construction most recent Edition and these Special Provisions. References to the Department or State in the Standard Specifications shall, in most instances, mean the Owner, being Fond du Lac County. The term "Engineer" shall mean the authorized representative of the Fond du Lac County Highway Department. The term "Contractor" shall mean the Material Supplier.

### **2. Scope of Work**

Work under this contract consists of furnishing materials to Fond du Lac County Highway Department and all incidental items necessary to complete the work as included in the proposal and contract or as directed by the Fond du Lac County.

### **3. Prosecution and Progress**

Fond du Lac County Highway Department will pick up Hot Mix Asphalt material for projects and maintenance in the current construction season, generally May 1 to October 30; however reserves the right to receive material outside those dates pending good weather and plant availability.

Supplier must be capable of providing 200 tons of material per hour. Trucks receiving materials under this contract shall have first preference in loading at the plant.

### **4. Insurance Requirements**

Certificate of insurance indicating that required levels of insurance coverages are enforced at the time the proposal is submitted should be included as part of this proposal.

- A. Workers Compensation Insurance consisting of statutory compensation benefits and \$100,000 of employer's liability.
- B. Comprehensive or Commercial General Liability Insurance with limits of not less than \$1,000,000 combined single limit per occurrence and aggregate. This coverage shall include contractual liability coverage.
- C. Comprehensive Owned and Non-owned Automobile Liability Insurance with the limits of \$1,000,000 combined single limit per occurrence and aggregate.
- D. Professional Liability Insurance coverage with an annual occurrence and aggregate limit of not less than \$1,000,000.

### **5. Mix Design**

Submit mix designs to the Engineer per the Standard Specifications at least 2 weeks prior to construction for approval.

## **6. Asphaltic Material**

Furnish Asphaltic Material PG58-28 or as directed by Fond du Lac County per the attached schedule of prices. Furnishing Asphaltic Material shall be incidental to Hot Mix Asphalt material.

## **7. Quality Control/Quality Verification**

Contractor to provide a quality management program per section 460.2.8 of the latest Wisconsin Standard Specifications for Highway and Structure Construction, except as modified below:

The contractor may conduct QC tests in an off-site laboratory.

By 9:00 am the day prior, Fond du Lac County will notify the supplier of the anticipated quantity to be purchased the following day. The frequency of sampling will then be determined based on section 460.2.8.2.3.1 (5), except that any daily production of less than 300 ton of any one mix type shall not require quality control testing.

At the completion of the project, all contractor quality control documentation will be provided within 15 days upon request by Fond du Lac County

Fond du Lac County may hire an independent testing lab to conduct Quality Verification (QV) tests to determine the quality of the final project and measure characteristics that predict relative performance. The Engineer will direct the QV testing lab to randomly test each design mixture at a rate the Engineer determines.

## **8. Release Agent**

Supplier shall provide release agent and an application system that is readily accessible at each plant location. Providing release agent shall be incidental to Hot Mix Asphalt material.

## **9. Method of payment:**

Payment for:

- 5 LT 58-28 S, FOB Plant,
- 3 LT 58-28 S, FOB Plant,
- 4 LT 58-28 S, FOB Plant,
- 4 LT 58-34 S, FOB Plant

is full compensation for providing HMA mixture designs; for furnishing mixture; for furnishing release agent, for QMP testing and aggregate source testing; and for all materials including asphaltic materials.