

Application Checklist

Apply between 7:45 a.m. and 4 p.m.

Monday through Friday. To avoid distractions, it is requested that only the couple is present for the application.

Wedding date

Application cannot be made until the ceremony has been scheduled, even if the wedding is at the courthouse.

Certified birth certificates

Photocopies, hospital certificates, baptismal certificates and state notifications of birth registration are not acceptable.

Unexpired picture IDs

Driver's licenses, state ID cards and passports are acceptable.

Proof of residence

Each applicant must provide proof of residence with either a picture ID or one recently dated bill or other official correspondence (see **Residence**).

Social Security numbers

Cards are not necessary.

Proof of how last marriages ended

Signed and dated judgment of divorce or legal annulment papers or certified death certificates must be shown.

Ceremony information

This includes the officiant's legal name, address and phone number and the ceremony address, including the county and the city, village or town.

Waiting period

Application needs to be made one week to one month before the wedding.

Witnesses

Two adult witnesses need to sign the license at the ceremony; it's acceptable if the names are not known at the time of application.

Application fee

The fee is \$100 cash, no checks, or \$103 with a card. After the waiting period, the license can be picked up or mailed. There is a \$3 mailing fee, cash only, due at the time of application.

Information Guide

Application: The couple must apply together in person. Appointments are not necessary.

Age: Any person who has attained the age of 18 may marry if otherwise competent. If a person is between the ages of 16 and 18, the license will be issued only with the written consent of parents, guardian or custodian. If the parents are divorced, proof must be provided showing legal guardianship. If one parent is deceased, a certified death certificate is needed.

Residence: Application is made in the county where one of the parties lives and then the license is used anywhere in the state. If both parties are residents of other states, application must be made in the county where the ceremony is to be held. If neither person has been a resident of any county for 30 days prior to applying, application must also be made in the county where the ceremony is to be held.

Divorced persons: A person who is divorced is prohibited from marrying until six months after the date the divorce was granted (Wis. Stat. § 765.03(2)).

Officiants: Wis. Stat. § 765.16 details who may perform marriages. Couples questioning an officiant's authority to marry are encouraged to seek legal counsel. There are no officiant registration requirements in Wisconsin.

Waiting period: A six-day waiting period is required by law. A waiver may be obtained by nonresidents of Wisconsin for an additional fee. The license is valid for 30 days after the date of issuance and the marriage must be performed within that period.

Foreign languages: If either party does not speak or understand English, a third party interpreter must be present at the time of application. If documents are in another language, there must be a certified translation or a disinterested party must be present to translate.

Officiant Options

COURTROOM WEDDINGS

Judges

Gary R. Sharpe ~ (920) 929-3189

Robert J. Wirtz ~ (920) 929-7053

Jerome Jaye ~ (920) 924-2479

Court Commissioner

Scot Mortier ~ (920) 979-1861

WEDDINGS ELSEWHERE

Judge Jerome Jaye ~ (920) 924-2479

Court Commissioners

Scot Mortier ~ (920) 979-1861

William Buchholz ~ (920) 342-9736

Steven Sorenson ~ (920) 748-2841

Alexander Ullenberg ~ (920) 924-9878

Ludwig Wurtz ~ (920) 745-2800

Vital Records

How to obtain birth certificates:

If the birth occurred in Wisconsin, contact any Register of Deeds in the state.

Register of Deeds
160 S. Macy Street
Fond du Lac, WI 54935
Telephone: (920) 929-3018

If the birth occurred in another state, go to:
www.cdc.gov/nchs.

How to obtain death certificates:

If the death occurred after Sept. 1, 2013, contact any Register of Deeds in the state. If the death occurred before that date, contact the Register of Deeds in the county of death or go to:
www.dhfs.wisconsin.gov/vitalrecords.

If the death occurred in another state, go to:
www.cdc.gov/nchs.

How to obtain divorce judgments:

If the divorce occurred in **Fond du Lac County**, contact:

Clerk of Courts
160 S. Macy Street
Fond du Lac, WI 54935
Telephone: (920) 929-3038

If the divorce occurred elsewhere in Wisconsin, contact the Clerk of Courts in that county or go to: www.dhfs.wisconsin.gov/vitalrecords.

If the divorce occurred in another state, go to:
www.cdc.gov/nchs.

After the Wedding

- ✓ **Purchase a certified copy of your marriage license:** Your license is to be filed in the county where you were married within three days after the ceremony. If it has not been filed, please contact your officiant. A certified copy can be purchased from any Register of Deeds in the state.
- ✓ **Change your Social Security card:** Visit your local Social Security office to change your name free of charge. A step-by-step guide is available at www.socialsecurity.gov.
- ✓ **Change your driver's license:** Visit the Department of Motor Vehicles to get a new license.
- ✓ **Change your voter information:** Update your voter registration with your name and address changes. This can be done with your municipal or county clerk after you've changed your driver's license.

The regulations contained in this pamphlet are governed by the laws of the state of Wisconsin. These regulations are the same statewide. The cost of a marriage license and waiver may vary from county to county.

Revised 8/2020

Marriage License Information

Lisa Freiberg
Fond du Lac County Clerk

City-County Government Center
160 S. Macy Street
Fond du Lac, Wisconsin

(920) 929-3000

www.fdlco.wi.gov

Applications are taken
Monday through Friday
7:45 a.m. to 4 p.m.