

Shaginappi Lodge Policy

The key for Shaginappi Lodge must be picked up/returned to the Fond du Lac County Parks Dept. office located at 160 S. Macy St., Fond du Lac, WI 54935. Office hours are 8:00 am - 4:30 pm. If the reservation is during the weekend, the key may be picked up on the Thursday or Friday before the reservation and returned on the Monday or Tuesday following the reservation. This key will also open the gate to the park road.

A security deposit is required upon reservation of the Shaginappi Lodge. This deposit will be returned to you in the form of a check if you have satisfactorily cleaned up after your event.

Checklist:

1. Sweep the floor
2. Wipe down tables/counters
3. Place all garbage in provided garbage cans
4. Unplug the refrigerator and leave the doors open
5. Remove any decorations
6. If fireplace was used, be sure the fire is completely extinguished
7. Be sure all windows and screens are latched and doors are properly secured or locked
8. Return the key to the Fond du Lac County Parks office

Hall/Lodge Cancellations

Cancellations made prior to 7 days of the hall rental will result in a complete refund of the rental fee and security deposit. The reservation fee is non-refundable.

Cancellations within 7 days of the reservation will result in a forfeit of the rental fee. The security deposit will be refunded. The reservation fee is non-refundable.

Alcohol permit

If alcohol is to be consumed by parties of 10 adults or more, an alcohol permit must be obtained through the Fond du Lac County Parks Dept., located at 160 S. Macy St., Fond du Lac, WI 54935, prior to 7 days of the event. The person obtaining the alcohol permit must maintain order and keep alcohol consumption legal. Campground hosts will monitor activity and notify authorities when alcohol is being consumed in an irresponsible or illegal manner.