

A meeting of the Fond du Lac County Jail Ad Hoc Committee was held on Tuesday, July 23, 2024, in Room H of the City-County Government Center.

Thomas E. Dornbrook:	3-4:27 p.m.	Kevin Galske:	3-4:27 p.m.
Katherine B. Griffith:	3-4:27 p.m.	Mark Henschel:	3-4:27 p.m.
Dr. George Koonce:	3-4:27 p.m.	Sam Meyer:	3-4:27 p.m.
Jonathon E. Venhuizen:	3-4:27 p.m.	Dean P. Will:	3-4:27 p.m.
Michael J. Will:	3-4:27 p.m.		

Also present were Sam Kaufman, Steven Abel, Erin Gerred, Meggin McNamara, Ryan Waldschmidt, Jim Borgen, Tyler Broderick, Thomas Herlache, Jr., Angela Luehring, John Rickert, Scott Rodman, Lisa Freiberg, Kurt Berner, Cory Beyer, Kyle Knop, Nancy Thelen, Kay Ladson and Donna Richards.

1. Call meeting to order.

County Board Chair Steven A. Abel called the meeting to order at 3:00 p.m. All committee members and staff introduced themselves.

2. Select committee Chair.

Ms. Griffith nominated George Koonce for Chair. There were no other nominations. Mr. Koonce was selected as Chair.

Mr. Koonce continued the meeting as Chair.

3. Select committee Vice Chair.

Mr. Dornbrook nominated Dean Will for Vice Chair. There were no other nominations. Mr. D. Will was selected as Vice Chair.

4. Discussion by County Executive Sam Kaufman on the purpose of the committee.

County Executive Sam Kaufman explained the purpose and expectations of the committee. The committee members were recommended for appointment by Executive Kaufman and Board Chair Abel and then approved by the County Board. Executive Kaufman's expectations of the committee are to have transparency for the public during the process. The committee will need to determine if a new jail is needed and the logistics of a new jail, which include costs. The committee will present a recommendation to County Executive Kaufman and the County Board at the end of the process, with the recommendation being on what direction the County will need to take and what that will look like.

5. Define goals of the committee including timeline.

Deputy Sheriff Galske recommends the committee take a tour of the County jail.

The committee needs to be educated on what the existing jail looks like and also tour a newer jail facility. This will help the process on the operations of a new jail in comparison to what the jail facility currently is. The committee will hold public hearings for transparency. The goal is to determine if a new jail facility is needed, expansion and renovation of the existing jail, or what does a new jail look like along with the location of a new jail facility.

6. Introduction of Samuels Group.

Kurt Berner of Samuels Group, along with Cory Beyer and Kyle Knop of Venture Architects were introduced. A power point presentation was presented by them, which highlighted:

- Explanation of the existing jail facility, which includes additions and renovations over the years.
- The need for a new facility.
- Existing building assessment study, which included slides of site, safety and operational issues, along with DOC (Department of Corrections) 350 deficiencies; building code deficiencies; building issues; mechanical, electrical, and plumbing deficiencies.
- A physical needs assessment, which touched on secure court holding, transporting of inmates, lack of jury rooms and courtrooms being too small.

Nancy Thelen, Wisconsin Department of Corrections Office of Detention Facilities SE Region Specialist is the Jail Inspector who spoke on designs of newer jail facilities, along with codes and space issues that are obstacles with the current county jail facility.

Sheriff Ryan Waldschmidt explained the statutory duty of the Sheriff running the County jail facility. The county provides the facility the Sheriff is expected to operate.

7. Next steps.  
The next step will be to tour the County Jail, along with the Green Lake County Jail, as this is a newer facility.
8. Future agenda items and meeting date.  
The committee will tour the current County jail on Thursday, August 8 or Thursday, August 15, 2024. The committee members will determine which date works better in their schedule. A tour of the Green Lake County Jail will be set up by Jail Administration. The committee will meet on August 29, 2024, at 1:00 p.m. An agenda item will include discussion on the jail tours.
9. Adjournment.  
Motion (Dornbrook/Meyer) to adjourn the meeting at 4:27 p.m. Motion carried.

Respectfully submitted,  
Lisa Freiberg  
Fond du Lac County Clerk